



Trustees' Annual Report for the period

Period start date		Period end date	
From	1 November 2018	To	31st October 2019

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

 Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jeanne Brown	Chair		
2	Nigel Hirst	Secretary		
3	Denise Kitchin	Treasurer		
4	Richard Olive			St Marys Church
5	Katie Hunton			
6	Katie Atkinson	Treasurer	01/06/19	
7	Tim Robinson			All Saints Church
8	Neil Butcher			Helmsley Art Centre
9	Ian Pattison	Chair	To Apr 2019	
10	Christine Gowland	Treasurer	To Oct 2019	Methodist Chapel
11	Chris Parkin		To Oct 2019	Helmsley Town Council
12	Anthony Porter			Helmsley Town Council
13	Helen Robinson	Secretary	To Jun 2019	
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	
Trustee selection methods (eg. appointed by, elected by)	The trustees are both nominated by local organisations and directly elected.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

A small group of trustees including the chairman handle day to day decision making, operating as a management committee and reporting to the full meetings of trustees which are held approximately every 2 months.

During the year the Chair stood down for personal reasons, the Secretary passed away suddenly and the Treasurer moved away so the committee went through a difficult period while new Trustees were appointed.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The charitable objective is set out in the scheme dated 23rd October 1958. The land and the building are vested in the custodian trustee. They are held for the purposes of a village hall for the use of the inhabitants of the Parish of Helmsley in particular for use for meetings lectures and classes and for other forms of recreation and leisure time occupation.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Helmsley Community Library occupies a substantial part of the ground floor and rent is paid by North Yorkshire Council. The lease to NYC is to be assigned to the library following the completion of documentary formalities.

The Main Hall kitchen and meeting room are used for commercial, local and charitable events.

Trustees have considered hiring rates which need to be competitive given the other available venues locally. We have also endeavoured to keep the rates as low as possible for non-commercial users. These have included keep fit classes, the indoor bowls club, the school and private parties.

The Trustees are conscious of the need to balance usage of the hall as between commercial hiring and leaving it available for community use.

The Trustees have complied with their duty to have due regard to the Charity Commissions public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Following the buildings analysis in 2017 the refurbishment works of the kitchen were undertaken and completed during this financial year.

In carrying out these works, the trustees considered the public benefit and the need for the work done to be long lasting and of a high standard.

Major works outstanding include the renovation of the dilapidated former caretakers flat, repointing and attention to the stonework on the exterior of the building. Any surplus of income over expenditure is to be retained towards meeting these costs.

Section E Financial review

Brief statement of the charity's policy on reserves

Any surplus of income over expenditure is to be retained towards meeting maintenance and refurbishment costs.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Helmsley Community Library contributes £12500 rent annually.

Venue hire is the main source of income. These range from individuals, community groups and commercial bookings and the Community Library.

Section F Other optional information

Coronavirus has seriously impacted the Town Hall in 2019/2020 but Trustees are working towards restarting activities in the near future following Government Guidelines.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

JEANNE ELIZABETH BROWN

Position (eg Secretary, Chair, etc)

CHAIR

Date

26/8/2020



CHARITY COMMISSION
FOR ENGLAND AND WALES

Town Hall
(Working Name: Helmsley Town Hall)

523360

Receipts and payments accounts

CC16a

For the period
from

01/11/2018

To

31/10/2019

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Letting of rooms	28,645	-	-	28,645	30,250
Donations and grants	2,436	5,285	-	7,721	391
Bank interest	87	-	-	87	109
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	31,168	5,285	-	36,453	30,750
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	31,168	5,285	-	36,453	30,750
A3 Payments					
Wages and salaries	11,093	-	-	11,093	9,326
Major repairs	35,981	5,285	-	41,266	92,142
Other premises costs	13,306	-	-	13,306	9,553
Administration	5,973	-	-	5,973	3,408
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	66,353	5,285	-	71,638	114,429
A4 Asset and investment purchases, (see table)					
Stair lift	6,490	-	-	6,490	-
	-	-	-	-	-
Sub total	6,490	-	-	6,490	-
Total payments	72,843	5,285	-	78,128	114,429
Net of receipts/(payments)	- 41,675	-	-	- 41,675	- 83,679
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	82,844	-	-	82,844	166,523
Cash funds this year end	41,169	-	-	41,169	82,844

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	41,169	-	-
		-	-	-
		-	-	-
	Total cash funds	41,169	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Stair lift		6,490	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Jeanne Brown	26/08/2020	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

Town Hall (Working name Helmsley Town Hall)

**On accounts for the year
ended**

31 October 2019

**Charity no
(if any)**

523360

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 October 2019.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below *~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

27 August 2020

Name:

Anne Mead BSc FCA

**Relevant professional
qualification(s) or body
(if any):**

Institute of Chartered Accountants in England and Wales

Address:

Ashby Berry Coulsons Chartered Accountants

2 Belgrave Crescent, Scarborough

North Yorkshire YO11 1UB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.