



Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	Nov	2019	To	31st	Oct	2020

Section A Reference and administration details

Charity name Helmsley Town Hall

Other names charity is known by

Registered charity number (if any) 523360

Charity's principal address

Town Hall	
Market Place	
Helmsley	
Postcode	YO62 5BL

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Jeanne Brown	Chair		
2 Nigel Hirst	Secretary		
3 Denise Kitchin	Treasurer		
4 Richard Olive			St Mary's Church
5 Katie Hunton			
6 Tim Robinson			All Saints Church
7 Neil Butcher			Helmsley Arts Centre
8 Anthony Porter			Helmsley Town Council
9 Benjamin Scott			
10			
11			
12			
13			
14			
15			
16			

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	
Trustee selection methods (eg. appointed by, elected by)	The trustees are both nominated and directly elected

Additional governance issues (Optional information)

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You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

A small group of Trustees including the Chair handle day to day decision making, operating as a management committee and reporting to the full Trustee meetings which are normally held every two months.

From 23rd March 2020 the Town Hall was closed under Government COVID restrictions. Trustees were unable to meet during this period. The management committee carried out procedures to ensure the Town Hall was compliant with legislation, communication was made by email or post to Trustees.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The charitable objective is set out in the scheme dated 23rd October 1958. The land and the building are vested in the custodian trustee. They are held for the purposes of a village hall for the use of the inhabitants of the Parish of Helmsley. In particular for the use for meetings, lectures and classes and other forms of recreation and leisure time occupation.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Helmsley Community Library occupies a substantial part of the ground floor. Rent is paid by North Yorkshire County Council. The lease has been assigned to Helmsley Community Library.

The main hall, kitchen and meeting room are used for commercial, local and charity events.

Trustees have considered hiring rates and endeavour to keep the rates as low as possible for non commercial users. These have included keep fit classes, indoor bowls club, the school and private parties.

Trustees are mindful of the need to balance usage between commercial and non commercial community use.

The Trustees have complied with their duty to have due regard to the Charity Commissions public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

This year has been a difficult one for the Town Hall but the building has been maintained in good order and the Trustees are hopeful to get back to normal operations as soon as Government restrictions allow.

Summary of the main achievements of the charity during the year

Section E

Financial review

Brief statement of the charity's policy on reserves

Any surplus is to be retained as a sinking fund for repairs and maintenance.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Helmsley Community Library contributes £12500 rent annually.

Section F

Other optional information

Coronavirus has seriously impacted the Town Hall in 2019/2020 but the Trustess are working towards returning to normal once government restrictions allow.

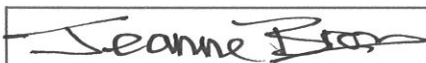
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Jeanne Brown

Position (eg Secretary, Chair, etc)	Chair	
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Date	27/04/2021
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CHARITY COMMISSION
FOR ENGLAND AND WALES

Town Hall
(Working Name: Helmsley Town Hall)

523360

Receipts and payments accounts

CC16a

For the period
from

01/11/2018

To

31/10/2019

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Letting of rooms	19,110	-	-	19,110	28,645
Donations and grants	10,822	-	-	10,822	7,721
Bank interest	41	-	-	41	87
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	29,973	-	-	29,973	36,453
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	29,973	-	-	29,973	36,453
A3 Payments					
Wages and salaries	11,122	-	-	11,122	11,093
Major repairs	-	-	-	-	41,266
Other premises costs	9,782	-	-	9,782	13,306
Administration	2,981	-	-	2,981	5,973
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	23,885	-	-	23,885	71,638
A4 Asset and investment purchases, (see table)					
Stair lift	-	-	-	-	6,490
	-	-	-	-	-
Sub total	-	-	-	-	6,490
Total payments	23,885	-	-	23,885	78,128
Net of receipts/(payments)	6,088	-	-	6,088	- 41,675
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	41,169	-	-	41,169	82,844
Cash funds this year end	47,257	-	-	47,257	41,169

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	47,257	-	-
		-	-	-
		-	-	-
	Total cash funds	47,257	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Jeanne Brown	18/06/2021	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Town Hall (Working name: Helmsley Town Hall)

**On accounts for the year
ended**

31st October 2020

**Charity no
(if any)**

523360

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 10 / 2020**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

21-6-21

Name:

Anne Mead BSc FCA

**Relevant professional
qualification(s) or body
(if any):**

Institute of Chartered Accountants in England and Wales

Address:

Ashby Berry Coulsons Chartered Accountants

2 Belgrave Crescent, Scarborough

North Yorkshire, YO11 1UB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.